

**Minutes**  
**Board of Library Trustees Meeting**  
**April 18, 2019**  
**12:00PM**  
**Main Library Conference Center, Multi-Purpose Room**  
**Jacksonville Public Library**  
**303 North Laura Street**  
**Jacksonville, FL 32202**

Present:

Ronnie King II, Chair  
Tim J. Anderson, Vice-Chair  
Jill Langford Dame, Board Secretary  
Sybil Ansbacher, Trustee  
Guy K. Anderson, Trustee  
Carlo Fassi, Trustee

Marc Hardesty, Trustee  
Donald Horner III, Trustee  
Celia Nass, Trustee  
Mario Payne, Trustee  
Jackie Perry, Trustee

Staff:

Tim Rogers, Library Director  
Julie McNeil, Assistant Director for Public Services  
Gretchen Mitchell, Assistant Director for Support Services  
Charlene Adkins, Collection Development Manager  
Ray Albury, Assistant Director for Facilities Management and Planning  
Lynne Baldwin, Region Manager, West Region  
Marshelle Berry, Region Manager, North Region  
Chris Boivin, Assistant Director for Community Relations and Marketing  
Katie Devanny, Adult Learning Manager  
Andrew Herron, Executive Assistant to the Director  
Amber Holley, Assistant Director for Learning Services  
Lynn Jacobson, Systems and Technology Manager  
Keli Likins, Region Manager, South Region  
Chuck McNeil, Assistant Director for Financial Services  
Richard Mott, Manager for Strategic Initiatives

Tracy Pigott, Manager, Professional Development and Training Services  
Sara Roberts, Region Manager, Main Region  
Michael Sullivan, Region Manager, East Region

Others Present:

Hon. Jim Love, Board Liaison, Jacksonville City Council  
Tristan Denmark, Executive Council Assistant to Hon. Tommy Hazouri, Board Liaison, Jacksonville City Council  
Tia Leathers, Liaison, Duval County Public Schools  
Jim McCain, Assistant General Counsel, City of Jacksonville

Margaret Smith, Friends of the Jacksonville Public Library  
Jeannette Ali, Friends of the Brentwood Branch Library  
Kenneth Tucker, Friends of the South Mandarin Branch Library  
Nancy Beecher, Friends of the Bill Brinton Murray Hill Branch Library  
Judy Klein, Friends of the Bill Brinton Murray Hill Branch Library

1. **Call to Order**  
Board Chair Ronnie King II called the meeting to order at approximately 12:30PM.
2. **Introduction of Newcomers and Guests**  
No newcomers were introduced.
3. **Public Comment**  
No visitors commented.
4. **Honors and Recognition**  
Chair King and Library Director Tim Rogers honored Library Manager Erica Brown on the occasion of her retirement.
5. **Consent Agenda**  
The Consent Agenda of April 18, 2019 was presented to the Board. It included:
  - a) Board Meeting Minutes: March 21, 2019
  - b) Monthly Financial Report: April 2019 (for month ending March 31)

Trustee Jill Dame moved to approve the Consent Agenda as presented.  
Trustee Sybil Ansbacher seconded the motion. Approved.
6. **Chair's Report**  
Chair King updated Trustees on events of relevance to the Board.
7. **Director's Report**  
Director Rogers presented his monthly report to the Board.
8. **Old Business – None**
9. **New Business**
  - a. **FY 2020 Budget Proposal – Same Level of Service**  
Library Director Rogers presented a proposal of funds necessary to provide current Library services through the next Fiscal Year. He noted that the Finance Committee had approved an adjustment to the written proposal, estimating \$29,000 less would be needed for hardware/software maintenance.  
  
In order to provide the Mayor's Administration with a proposal of funds necessary to maintain current Library services,  
**Trustee Carlo Fassi moved to approve the FY 2020 Budget Proposal – Same Level of Service.**  
Trustee Mario Payne seconded the motion. Approved.
  - b. **FY 2020 Budget Proposal – Enhancements**  
Library Director Rogers presented a proposal of funds necessary to provide enhancements in Library service. He noted that the Finance

Committee had approved an adjustment to the written proposal, adding \$50,000 for remote server hosting.

In order to provide the Mayor's Administration with a proposal of funds necessary to provide enhancements in Library services,

**Trustee Jackie Perry moved to approve the FY 2020 Budget Proposal – Enhancements.**

Trustee Sybil Ansbacher seconded the motion. Approved.

**c. FY 2020 Budget Proposal – CIP**

Library Director Rogers presented a proposal of funds necessary for Capital Improvements. He noted that the Finance Committee had approved an adjustment to the written proposal, expediting all funds for Radio Frequency Identification Technology into FY 2020.

**Trustee Guy Anderson moved to amend the FY 2020 Budget Proposal – CIP to move \$5 million of construction funds proposed to be spent beyond FY 2024 on an Oceanway Branch library to instead be spent in FY 2021 and \$3.35 million of such funds to be spent in FY 2022.**

Trustee Carlo Fassi seconded the motion. Approved. (Dissent: Trustee Donnie Horner.)

**Trustee Guy Anderson moved to approve the FY 2020 Budget Proposal – CIP as amended.**

Trustee Sybil Ansbacher seconded the motion. Approved.

**d. Authorization to Close Bradham Brooks Branch library**

In order to enable carpet and shelving replacements at the Bradham Brooks Branch library,

**Trustee Guy Anderson moved to authorize the Library Director to close the Bradham Brooks Branch library for repairs from July 1, 2019 until complete.**

Trustee Marc Hardesty seconded the motion. Approved.

**10. Mayor's Office and Ex-Officio Reports**

Liaisons and representatives to the Board reported on their recent activities.

**11. Committee Reports**

Committee Chairs and Trustees reported on their recent activities.

**12. Reports**

Friends groups reported on their recent and upcoming activities.

**13. Public Comment**

No visitors commented.

**14. Adjournment**

The meeting was adjourned.

**APPROVED BY THE BOARD OF LIBRARY TRUSTEES 5/16/2019.**