

**Minutes**  
**Board of Library Trustees Meeting**  
**March 21, 2019**  
**12:00PM**  
**Main Library Conference Center, Multi-Purpose Room**  
**Jacksonville Public Library**  
**303 North Laura Street**  
**Jacksonville, FL 32202**

Present:

Ronnie King II, Chair  
Sybil Ansbacher, Trustee  
Guy K. Anderson, Trustee  
Donald Horner III, Trustee  
Celia Nass, Trustee  
Mario Payne, Trustee

Absent:

Tim J. Anderson, Vice-Chair  
Jill Langford Dame, Board Secretary  
Carlo Fassi, Trustee  
Jackie Perry, Trustee

Staff:

Tim Rogers, Library Director  
Julie McNeil, Assistant Director for Public Services  
Gretchen Mitchell, Assistant Director for Support Services  
Charlene Adkins, Collection Development Manager  
Ray Albury, Assistant Director for Facilities Management and Planning  
Lynne Baldwin, Region Manager, West Region  
Chris Boivin, Assistant Director for Community Relations and Marketing  
Andrew Herron, Executive Assistant to the Director  
Amber Holley, Assistant Director for Learning Services  
Lynn Jacobson, Systems and Technology Manager  
Keli Likins, Region Manager, South Region  
Chuck McNeil, Assistant Director for Financial Services  
Richard Mott, Manager for Strategic Initiatives  
Tracy Pigott, Manager, Professional Development and Training Services  
Sara Roberts, Region Manager, Main Region  
Michael Sullivan, Region Manager, East Region

Others Present:

Hon. Jim Love, Board Liaison, Jacksonville City Council  
Tristan Denmark, Executive Council Assistant to Hon. Tommy Hazouri, Board Liaison, Jacksonville City Council  
Mari Ganues, Liaison, Kids Hope Alliance  
Tia Leathers, Liaison, Duval County Public Schools  
Jim McCain, Assistant General Counsel, City of Jacksonville  
Jeannette Ali, Friends of the Brentwood Branch Library  
Roxanne Henkle, Friends of the Willowbranch Library  
Judy Klein, Friends of the Murray Hill Branch Library

**1. Call to Order**

Board Chair Ronnie King II called the meeting to order shortly after 12:00PM.

**2. Introduction of Newcomers and Guests**

No newcomers were introduced.

**3. Public Comment**

No visitors commented.

**4. Honors and Recognition**

Chair King and Library Director Tim Rogers named Nicolle Burton, Administrative Assistant to Deputy Director Julie McNeil, as Jacksonville Public Library's Employee of the Quarter. They also honored other JPL staff for meritorious service: Akeem Adell, Albina Akramova, Carolyn Armstrong, Stephanie Boilard, Catherine Currier, Mandy Elliot, Margaret Esposito, Doug Fair, Mary Fletcher, Shirdellah Groulx, Kim Kirkland, Sylvester Rease, and Nicole Rivera.

**5. Consent Agenda**

**The Consent Agenda of March 21, 2019 was presented to the Board. It included:**

- a) **Board Meeting Minutes: March 1, 2019**
- b) **Board Work Day Minutes: March 1, 2019**
- c) **Monthly Financial Report: February 2019**
- d) **Monthly Financial Report: March 2019**

**Trustee Guy Anderson moved to approve the Consent Agenda as presented.** Trustee Sybil Ansbacher seconded the motion. Approved.

**6. Chair's Report**

Chair King updated Trustees on events of relevance to the Board: The Board's Personnel Committee soon will review the performance of the Library Director. Relationships are being built with incoming City Council Members.

**7. Director's Report**

Director Rogers added to his monthly report to the Board, which was provided in written form: The Library is receiving archive material from the Florida Times Union. The Bradham Brooks Library will be closed soon for renovation. Those who use the Main Street Park as a gathering place may soon use the Main Library during the City's upcoming work on the park. The Friends of Hemming Park, formerly in residence at the Main Library, have moved across the street. Plans are being made for improved signage at libraries.

Chris Boivin, Assistant Director for Community Relations and Marketing, shared details of upcoming City Council Candidate Forums, organized by the League of Women Voters, which will be hosted by Jacksonville Public

Library. Trustees discussed the desirability of having Board representation at the events.

**8. Old Business – None**

**9. New Business – Authorization to Open Beaches Branch Library**

In order to accommodate an after-hours meeting of the Neptune Beach City Council,

**Trustee Sybil Ansbacher moved to authorize the Library Director to keep the Beaches Branch Library meeting room open after hours on March 27, 2019.**

**Trustee Guy Anderson moved revise the motion to specify that the branch will remain open until the meeting is finished.**

Trustee Celia Nass seconded the motion. Approved. Trustee Ansbacher dissented on the grounds the meeting should have a defined end time so as not to inconvenience staff.

**10. Mayor’s Office and Ex-Officio Reports**

Liaisons and representatives to the Board reported on their recent activities.

**11. Committee Reports**

Committee Chairs and Trustees reported on their recent activities.

**12. Reports**

Friends groups reported on their recent and upcoming activities.

**13. Public Comment**

No visitors commented.

**14. Adjournment**

The meeting was adjourned at 1:13PM.

**APPROVED BY THE BOARD OF LIBRARY TRUSTEES APRIL 18, 2019.**