

Minutes
Board of Library Trustees Meeting
January 11th, 2018
Jacksonville Public Library
303 North Laura Street

Present:

Ronnie King II, Chair
Tim J. Anderson, Vice-Chair
Sybil Ansbacher, Foundation Liaison
Guy K. Anderson, Trustee
Jill Dame, Trustee
Charlie Kleeman, Trustee
Celia Nass, Trustee
Mario Payne, Secretary
Gerald Reid, Trustee

Absent:

Carlo Fassi, Trustee
Marc Hardesty, Trustee
Jackie Perry, Trustee

Staff:

Jennifer L. Giltrop, Interim Director
Mark Merritt, Deputy Director,
Administration & Finance
Chris Boivin, Assistant Director,
Community Relations and Marketing
Lynn Jacobson, Systems and
Technology Manager
Julie McNeil, Assistant Director, Public
Services
Gretchen Mitchell, Assistant Director,
Support Services
Raymond Albury, Assistant Director,
Facilities
Sara Roberts, Region Manager, Main
Region
Andrew Herron, Executive Assistant to
Director

Others Present:

Dr. Johnny Gaffney, Mayor's Liaison,
Boards and Commissions
Hon. Jim Love, Board Liaison, City
Council
Jim McCain, Assistant General Counsel
Jamie Self, Executive Director,
Jacksonville Public Library Foundation

Margaret Smith, Friends of the
Jacksonville Public Library
Sharon Coon, Friends of the Brentwood
Library
Melvin Turnage, Friends of the
Brentwood Library
Judy Klein, Friends of the Murray Hill
Library
Guests and Other Staff

1. Call to Order and Introductions

Board Chair Ronnie King called the meeting to order shortly after 12:00PM and welcomed Ms. Celia Nass, the Board's most recently confirmed trustee.

2. Approval of Minutes

Trustee Sybil Ansbacher moved to approve the Library Board Minutes of December 14th, 2017.

Trustee Guy Anderson seconded the motion. Approved.

3. Chair's Report

Chair King discussed recent and upcoming events of relevance to the Board: Tim Rogers has accepted Chair King's offer to start work as JPL's new Library Director on January 22nd. Chair King has been in talks with

relevant parties to arrange for Interim Director Jennifer Giltrop to retain her salary as she shifts into her previous position as Deputy Director.

4. New Business: Auto Allowance for Library Director

In order to properly recompense travel expenses related to incoming Director Tim Rogers' job duties in supervising library locations and meeting with library stakeholders, Trustee Tim Anderson moved to approve a \$300 per month auto allowance for the Library Director.

Trustee Jill Dame seconded the motion. Approved.

5. Interim Director's Report

Interim Director Jennifer Giltrop summarized her Director's Report, which was provided to trustees in written form: A bill has cleared the Florida House Education Subcommittee to fund Career Online High School at \$2.5 million. It now will go before the Appropriations Committee. The 29th Annual Black History Calendar will be unveiled at the Main Library on January 18th. The Oceanway Library Project continues apace, with City Officials issuing a purchase order to TTV Architects to examine location options, size, and program needs with the funds appropriated in the FY 2018 budget.

6. The JPL App & the Integration of the E-book Collection into the Catalog

Lynn Jacobson, Systems and Technology Manager for JPL, demonstrated JPL's new App for mobile phones and explored the recent integration of the e-book collection into the general catalog. This makes it possible for library customers to search for paper materials and e-book content simultaneously.

7. Committee Reports

a. **Governance Committee** – [Did not meet.]

b. **Finance Committee** – Committee Chair Mario Payne reported on the most recent meeting of the Finance Committee, at which financial reports were reviewed.

c. **Foundation Report** – Foundation Liaison Sybil Ansbacher and Foundation Director Dr. Jamie Self reported on recent developments of relevance to the Library Foundation, including plans for the upcoming Dinner in the Maps fundraiser on January 26th, at which dinner will be served in the Ansbacher Map Room of the Main Library.

8. Mayor's Office and Ex-Officio Reports

City Council Member Jim Love and Mayor's Liaison Dr. Johnny Gaffney reported on recent activity in their areas, including the City's robust efforts to attract Amazon to place their headquarters here.

9. Friends Reports

Friends groups shared their recent and upcoming activities.

10. Adjournment

The meeting was adjourned.

APPROVED BY THE BOARD OF LIBRARY TRUSTEES 2/8/18.