

Minutes
Board of Library Trustees
December 10th, 2015
Main Library
303 North Laura Street

Board Members Present:

Erin Vance Skinner, Chair
Guy K. Anderson, Trustee
Tim J. Anderson, Secretary
Sybil Ansbacher, Trustee
Charlie Kleeman, Trustee
Jackie Perry, Trustee

Board Members Absent:

Ronnie King, Vice-Chair
Brenda R. Simmons-Hutchins,
Foundation Liaison
Marc Hardesty, Trustee
Mario Payne, Trustee
Gerald Reid, Trustee

Others Present:

Barbara A. B. Gubbin, Library Director
Jennifer Giltrop, Deputy Director,
Public Services
Mark Merritt, Deputy Director,
Administration and Finance
Chris Boivin, Community Relations and
Marketing
Julie McNeil, Assistant Director, Public
Services
Gretchen Mitchell, Assistant Director,
Support Services
Richard Mott, Manager for Strategic
Initiatives
Aubrey Winship, Interim Director, Planning
and Facilities
Mitesh Sangani, Conference Center
Manager
Andrew Herron, Executive Assistant to the
Director

John Sawyer, Assistant General Counsel
Margaret Smith, Friends of the
Jacksonville Public Library
Elaine Burnett, Friends of the
Willowbranch Library
Florence Cunningham, Friends of the
Brentwood Library
Judy Klein, Friends of the Murray Hill
Library
Celia Miller, Friends of the Dallas Graham
Library
Melvin Turnage, Friends of the Brentwood
Library

Call to Order

Chair Erin Vance Skinner called the meeting to order shortly after 12PM. A quorum was present.

Introduction of Guests and Public Comments

Chair Skinner introduced Chris Boivin, Jacksonville Public Library's (JPL's) new Assistant Director for Community Relations and Marketing.

Approval of Minutes

Trustee Guy Anderson moved to approve the Board minutes of November 12th, 2015. Trustee Jackie Perry seconded the motion, and the motion was approved.

Presentation—Keli Likins—Homework Programs

Keli Likins, Region Manager for JPL's Southeast Region, discussed homework programs, a JPL outreach initiative that aids school students in multiple areas, such as: Science and History Fair Help, SAT/FCAT Preparation, Keyboarding and Mathematics.

Chair's Report

Chair Skinner reported recent events of relevance to the Board: The Willowbranch Library was officially reopened to the public after extensive repairs on November 14th. New and restored hours of weekly service began on November 14th at the four regional libraries and at locations in the Urban Core. Mayor Curry visited the library on November 9th as part of a media tour related to the Jacksonville Journey and on December 1st as part of his press conference on reviving the Jacksonville Journey. FLA Library Day will occur in Tallahassee on January 28th, providing an opportunity for library advocates to speak to legislators about State Aid to Libraries. Trustee Joshua R. La Bouef has resigned from the Board.

Strategic Discussion—Annual Plan of Service

JPL Manager for Strategic Initiatives Richard Mott clarified elements of the library's Annual Plan of Service, which was voted upon last month.

Committee Reports

Governance Committee – Committee Chair Guy Anderson reported on the latest meeting of the Governance Committee and put forward motions from the committee. (See Old and New Business, below.) He also reported on the work of the Advocacy Subcommittee, which has asked library staff to draft talking points on five central areas of advocacy for the Board, on which more in coming months.

Finance Committee – Committee Vice-Chair Tim Anderson reported on the latest meeting of the Finance Committee, in which finances for November were reviewed.

Personnel Committee – Committee Chair Sybil Ansbacher explained that the Personnel Committee is at work reviewing the yearly performance of Director Barbara Gubbin.

Old Business

Trustee Guy Anderson moved from the Governance Committee to approve Artwork for the Joy G. Korman Discovery Zone, a description of a planned mural for the Main Library's Children's Area. By unanimous consent, the motion was approved.

New Business

Trustee Guy Anderson moved from the Governance Committee to approve Dedications and Namings of Items in the Main Library, which were solicited in connection with the Jacksonville Public Library Foundation's recent event marking the 10th Anniversary of the Main Library. By unanimous consent, the motion was approved.

Trustee Sybil Ansbacher moved to authorize Library Director Barbara Gubbin to sign Memorandums of Understanding with partnering organizations to host Project LEAP programs on an as-needed basis. Trustee Charlie Kleeman seconded the motion, and the motion was approved.

Director's Report

Library Director Barbara Gubbin alerted trustees to recent and upcoming events of importance to the library discussed in her Director's Report: Work on the Beaches Library is making progress. Work began again on the east wall of the Main Library. The motherboard for the Oceanway lockers is being replaced, as temporarily they are inoperable. JPL has been selected to be one of eleven library systems in Florida to pilot the Career Online High School (COHS) project, an initiative that uses libraries to help adults receive their High School diplomas. The Foundation Search Committee is interviewing candidates for the position of Director of Development.

Friends' Reports

Friends' groups shared recent perspectives of the Friends of the Jacksonville Public Library. Elaine Burnett of the Friends of the Willowbranch Library thanked JPL and the city for the quality of recent renovations to the Willowbranch Library and for its

subsequent reopening. Celia Miller of the Friends of the Dallas Graham Library expressed thanks for recent restorations of hours of service at Urban Core locations. Judy Klein, Melvin Turnage, Florience Cunningham, and Margaret Smith also attended to represent the Murray Hill, Brentwood, and Jacksonville Public Library groups.

Adjournment

The meeting was adjourned shortly before 2:00PM.

-APPROVED BY THE BOARD OF LIBRARY TRUSTEES 1/14/16