

**Minutes**  
**Board of Library Trustees**  
**October 8<sup>th</sup>, 2015**  
**Main Library**  
**303 North Laura Street**

Board Members Present:

Erin Vance Skinner, Chair  
Ronnie King, Vice-Chair  
Tim J. Anderson, Secretary  
Brenda R. Simmons-Hutchins,  
Foundation Liaison  
Guy K. Anderson, Trustee  
Sybil Ansbacher, Trustee  
Marc Hardesty, Trustee  
Mario Payne, Trustee  
Gerald Reid, Trustee

Board Members Absent:

Charlie Kleeman, Trustee  
Joshua R. La Bouef, Trustee  
Jackie Perry, Trustee

Others Present:

Barbara A. B. Gubbin, Director  
Jennifer Giltrop, Deputy Director,  
Public Services  
Nailya Harnisch, Administration and  
Finance  
Amber Holley, Manager, Youth Services  
Eric Lawrence, Assistant Director,  
Planning and Facilities  
Cynthia Johnson, Community Relations  
and Marketing  
Gretchen Mitchell, Assistant Director,  
Support Services  
Richard Mott, Manager for Strategic  
Initiatives  
Mitesh Sangani, Conference Center  
Manager  
Andrew Herron, Executive Assistant to  
the Director

Larry Rozlers, Trustee Ex-officio, Duval  
County Public Schools  
Dr. Johnny Gaffney, Mayor's Liaison to  
Boards and Commissions  
Lawsikia Hodges, Office of the General  
Counsel  
Judy Bradshaw, Executive Director,  
Learn to Read  
Margaret Smith, Friends of the  
Jacksonville Public Library  
Roxanne Henkle, Friends of the  
Willowbranch Library  
Judy Klein, Friends of the Murray Hill  
Library  
Celia Miller, Friends of the Dallas  
Graham Library  
Melvin Turnage, Friends of the  
Brentwood Library  
Virginia Maxted, Friends of the Beaches  
Library

Call to Order

Chair Erin Vance Skinner called the meeting to order shortly after 12PM. A quorum was present. There were no guests or public comments.

### Approval of Minutes

Trustee Ronnie King moved to approve the Board Minutes of September 10<sup>th</sup>, 2015. Trustee Tim Anderson seconded the motion, and the minutes were approved.

### Presentation—Judy Bradshaw—Learn to Read

Judy Bradshaw, Executive Director of Learn to Read, explained the organization's latest activities. Learn to Read is the adult literacy program operating from the Main and Bradham Brooks Libraries, designed to help those reading below the 6<sup>th</sup> grade level. This activity complements the library's programs, which start at the sixth grade level.

### Chairman's Report

Chair Skinner reported on recent events of interest to the Board: The city's FY 2016 budget has been passed by the City Council and signed by Mayor Curry, including funds to restore 88 hours of weekly service to JPL libraries in FY 2016. Also moving forward is a recommendation of the Jacksonville Journey Oversight Committee to fund Project LEAP, JPL's literacy outreach program for the Urban Core. At Large Council Member Sam Newby will sponsor the legislation. Library visits by 60,000 K-5 students have begun in partnership with DCPS, including a press conference on September 24<sup>th</sup> featuring Mayor Curry, School Superintendent Nikolai Vitti, and Director Barbara Gubbin. Chair Skinner thanked Superintendent Vitti, Council Members John Crescimbeni, Jim Love, and Sam Newby, Trustees Sybil Ansbacher, Ronnie King, Mario Payne, Gerald Reid, and Brenda Simmons-Hutchins, Ex-Officio Trustee Larry Roziers and Mayoral Liaison Dr. Johnny Gaffney for their participation and attendance. Jacqueline Woodson, author of "Brown Girl Dreaming," the featured book of JAX READS!, appeared at the Main Library on October 4<sup>th</sup> to discuss her book. Trustees Sybil Ansbacher and Brenda Simmons-Hutchins joined Chair Skinner in attendance. Leslie Kirkwood and the committee of "Banned" sponsored the event; WJCT and the Florida Times Union served as media sponsors. The Highlands Library will celebrate its 30<sup>th</sup> Anniversary on October 24<sup>th</sup> with Council Member Katrina Brown. Janet Wesley will leave her position as Director of the Jacksonville Public

Library Foundation after the 10<sup>th</sup> Anniversary of the Main Library in November. The Foundation's 10<sup>th</sup> Anniversary event will be held on November 6<sup>th</sup> from 6:30-8:30PM, and the library's celebration will occur Saturday, November 7<sup>th</sup>, with comments from local elected officials at 1PM on the 2<sup>nd</sup> Floor Atrium.

#### Strategic Discussion—Subcommittee on Advocacy

Governance Committee Chair Guy Anderson discussed his upcoming "Subcommittee on (Library) Advocacy," about which more information will be forthcoming at future meetings.

#### Committee Reports

Finance Committee Chair Ronnie King reported on the committee's most recent meeting, during which all recent financial reports were discussed.

Foundation Liaison Brenda Simmons-Hutchins reported on developments in the library-Foundation relationship.

#### Old Business

Chair Skinner alerted trustees to a document titled, "JPLF Director Reporting Change," which specifies plans to have the Foundation Director report directly to the Library Director. The document was recently approved by the Foundation Board and will be presented at the Library Board's Governance Committee and Board meetings next month.

#### New Business

Chair Skinner alerted trustees to a draft resolution in recognition of Friends of Libraries Week, a national celebration to occur October 18<sup>th</sup>-24<sup>th</sup>.

**Trustee King moved to approve the Resolution in Favor of Friends of Libraries Week. Trustee Tim Anderson seconded the motion, and the resolution was approved.**

Chair Skinner presented signed copies of the resolution to Friends representatives who were present: Margaret Smith of the Friends of the Jacksonville Public Library, Roxanne Henkle of the Friends of the Willowbranch Library, Judy Klein of the Friends of the Murray Hill Library, Cella Miller of the Friends of the Dallas Graham Library, Melvin Turnage of the Friends of the Brentwood Library, and Virginia Maxted of the Friends of the Beaches Library.

#### Director's Report

Director Barbara Gubbin reported on recent events of importance to the Library: Board Chair Skinner thanked the mayor, members of the Administration, and Council Members for their support of recent library-related legislation by having cookies delivered. Substantial progress has been made towards reopening the Willowbranch Library (expected in November). The Beaches Library's renovation has started again with windows being installed, and repairs are upcoming for a rash of destructive activity in which rocks broke glass at the Dallas Graham, Westbrook, and Bradham Brooks Libraries. Mobile Print services began on October 1<sup>st</sup>, allowing customers with library cards and email accounts to send print jobs from personal devices. A successful Job Fair was held at the Main Library with 450 in attendance. Jacksonville Public Library has won NEFLIN's "Making the Most of NEFLIN's Continuing Education Award" for its support of staff to take all available opportunities to get training.

Director Gubbin also shared a letter from a public educator in Duval County who was grateful for the Educator Cards now being offered.

#### Trustee Comments and Reports on their Five Core Areas of Responsibility

Trustee Ronnie King shared recent progress he has made on his Trustee Work Plan.

#### Ex-Officio, Mayor's Office, and Foundation Reports

Dr. Johnny Gaffney, and Ex-Officio Trustee Larry Roziars shared their viewpoints from the Mayor's Liason's Office and Duval County Public Schools.

Friends' Reports

The Friends' groups shared recent perspectives of the Friends of the Jacksonville Public Library.

Adjournment

The meeting was adjourned at 1:50PM.

Erin V. Skinner 11/12/15