

Minutes
Board of Library Trustees
June 11th, 2015
Main Library Conference Center
303 North Laura Street

Board Members Present:

Erin Vance Skinner, Chair
Guy Anderson, Vice-Chair
Jackie Perry, Secretary
Brenda R. Simmons-Hutchins,
Foundation Liaison
Sybil Ansbacher, Trustee
Marc Hardesty, Trustee
Charlie Kleeman, Trustee
Joshua R. La Bouef, Trustee
Mario J. Payne, Trustee

Board Members Absent:

Tim J. Anderson, Trustee
Ronnie King, Trustee
Gerald Reid, Trustee

Others Present:

Barbara A. B. Gubbin,
Director
Jennifer Giltrop,
Deputy Director, Public Services
Mark Merritt,
Deputy Director, Administration &
Finance
Marshelle Berry,
Region Manager, Webb Region
Jane Harris,
Region Manager, West Region
Amber Holley,
Manager, Youth Services
Lynn Jacobson,
Bibliographic Systems Manager
Julie McNeil
Assistant Director, Public Services
Gretchen Mitchell,
Assistant Director, Support Services
Richard Mott,
Manager, Strategic Initiatives
Mitesh Sangani,
Conference Center Manager
Aubrey Winship,
Facilities Manager
Andrew Herron,
Exec. Assistant to the Director

John Sawyer,
Assistant General Counsel
Janet Wesley,
Interim Director of Development,
Jacksonville Public Library
Foundation
Margaret Smith,
Friends of the Jacksonville Public
Library
Melvin Turnage,
Friends of the Brentwood Library
Roxanne Henkle,
Friends of the Willowbranch Library
Judy Klein,
Friends of the Murray Hill Library
Celia Miller,
Friends of the Dallas Graham Library
Tim Meusel,
Talking Books/Special Needs Division
(Ret)

Call to Order

Chair Erin Vance Skinner called the meeting to order at 12:14PM. A quorum was present. There were no guests or public comments.

Honors & Recognition

Chair Skinner and Director Barbara Gubbin honored Tim Meusel, recently retired from the library's Talking Books/Special Needs Division.

Approval of Minutes

Trustee Ansbacher moved to approve the minutes of May 14th, 2015. Trustee Joshua La Bouef seconded the motion, and the minutes were approved.

Chair's Report

Chair Skinner reported on recent events of importance to Jacksonville Public Library (JPL). Final elections for City Council and Mayor were held on May 19th, and the library has met with incoming Council Members to familiarize them with the library. On May 28th, the library hosted a ribbon-cutting for the Jacksonville Community of Entrepreneurs, with Paul Martinez, Sandy Bartow of the Jacksonville Chamber, Ted Carter of the Office of Economic Development, and Trustee Ronnie King, who first brought the group to the library's attention. JPL has been awarded a grant of \$25,000 to participate in the AARP Foundation's "Integrated Services for Older Adults" pilot program, making JPL one of only three libraries nationwide to expand this program beyond its pilot test at Westchester Public Library in New York. The South Mandarin Library's tenth anniversary celebration will occur on Thursday June 18th and the Dallas Graham Branch Library will hold its 50th Anniversary on Monday June 22nd. Incoming Mayor Lenny Curry will announce his proposed budget for FY 2016 on July 20th at 9AM.

At Chair Skinner's invitation, Margaret Smith of the Friends of the Jacksonville Public Library invited staff as well as trustees to become members of the Friends

of the Jacksonville Public Library. Chair Skinner welcomed Melvin Turnage, new President of the Friends of the Brentwood Library.

Committee Reports

Finance Committee – Finance Committee Chair Guy Anderson reported on the latest meeting of the Finance Committee. Director Gubbin asked those present to contact Senators Tom Lee and Andy Gardiner as well as Representatives Richard Corcoran and Steve Crisafulli to advocate restoring next year’s proposed State Aid budget to this year’s level of \$27.4 million. If currently proposed cuts in State Aid stand, Jacksonville Public Library can expect to lose over \$400K from the coming year’s budget. The committee approved a proposed State Aid Budget for FY 2016 and revisions to the Main Library Conference Center’s “Meeting and Event Guidelines (mentioned below under “New Business.”)

Governance Committee – Trustee Sybil Ansbacher reported on the latest meeting of the Governance Committee.

Foundation Liaison – Foundation Liaison Brenda Simmons-Hutchins reported on the relationship between Jacksonville Public Library and the Jacksonville Public Library foundation.

Old Business

There was no old business.

New Business

State Aid – Finance Committee Chair Guy Anderson moved from the committee to approve the proposed State Aid Budget for FY 2016. The budget was approved by unanimous consent.

Revised Meeting & Event Guidelines - Finance Committee Chair Guy Anderson

moved from the committee to approve the proposed revisions to the Main Library Conference Center's "Meeting and Event Guidelines." The revisions were approved by unanimous consent.

Director's Report

Director Gubbin reported on recent events of importance to the library. She had a productive meeting with Dr. Nikolai Vitti of Duval County Public Schools, who plans to increase students' exposure to the Jacksonville Public Library System with a series of visits to their nearest branch. Trustee Ansbacher suggested child-friendly library cards to avoid the common problem of loss. Public Works Director Jim Robinson has begun to submit a new monthly memo to the Board about Library-Public Works projects. It was attached to her monthly report to the Board.

Trustee Comments and Reports on their Five Core Areas of Responsibility

Trustee Mario Payne reported on his recent work in helping to introduce the library to Incoming Council Members and in completing his own orientation to serve on the Board.

Strategic Discussion—Mayor-Elect Lenny Curry's Vision for Jacksonville & Transition Team

The Board discussed Mayor-Elect Lenny Curry's priorities for the city of Jacksonville to ensure public safety, expand economic opportunity, ensure that children have access to a quality education, and celebrate neighborhoods. The Board discussed how the library can best serve those objectives, particularly in the area of education. Library staff will attend meetings of the mayor's transition subcommittees and will aid trustees in reaching out to their own contacts within the administration.

Ex-Officio, Mayor's Office, and Foundation Reports

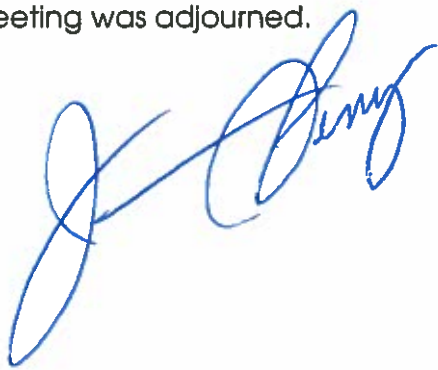
Janet Wesley, Interim Director of Development for the Jacksonville Public Library Foundation, reported on fund-raising efforts of the foundation and plans for the 10th anniversary of the Main Library.

Friends' Reports

Friends groups of the Jacksonville Public Library reported on their recent and upcoming events, particularly on the upcoming June Friends book sale.

Adjournment

The meeting was adjourned.

 8/13/15

Erin V. Skanner
8/13/2015

