

Minutes
Board of Library Trustees
Main Library
Thursday, April 12, 2012

Board Members Present:

Jim Selzer, Chair
Brenda Simmons, Vice-chair
George W. Robbins, III, Secretary
Jackie Perry
Rita Cannon
Christina Stallings
Erin Vance Skinner
John Gibson
Mary Mickel, DCPS Representative, Ex-officio

Board Members Absent:

Barbara Gubbin, Library Director
Mark S. Wood
Gerald Reid
Council President Stephen Joost, Ex-officio
Councilman Doyle Carter, Ex-officio

Others Present:

Donna Raulerson, Executive Secretary	Richard Mott, Manager for Strategic Initiatives
Barrett King, Deputy Director	Michael Sullivan, Administrative Supervisor
Carolyn Williams, Deputy Director	Mitesh Sangani, Conference Center Manager
Gretchen Mitchell, Assistant Director of Support Services	Dylan Reingold, Office of General Counsel
Lisa Peterson, Technology Systems Administrator	Kelley Boree, Interim Director of Parks & Recreation
Kathy Lussier, Assistant Director of Community Relations and Marketing	Harry Reagan, President of the Friends of Jacksonville Public Library
Luis Flores, Assistant Director of Facilities & Planning	Judy Klein, Friends of the Murray Hill Library
Robert Tiedeman, Facilities Manager	Bobbie Simms, Friends of the Murray Hill Library

Call to Order

Chairman Jim Selzer presided; he called the meeting to order at 12:05 pm. A quorum was present.

Introduction of Guests

Chairman Jim Selzer introduced Andrew Coulon and Matthew Moyer who were named as two of "Library Journal's Movers and Shakers". They were recognized for outstanding innovations at the Jacksonville Public Library in the "Innovator" category by the national publication, Library Journal. They won the distinction because of their commitment to the profession and for launching three innovative programs at the Jacksonville Public Library.

Staff Presentation

Orin Heidelberg, Part time communications specialist reported on the year progress report on JPL E-newsletter. This system wide newsletter started February 2011 introducing customers to special programs at branch locations, events, and website features. This gives the branches library programs greater exposure raising awareness about library issues and keeping customers up to date with important news and advocacy efforts.

Approval of Minutes

Trustee Perry made a motion to approve the minutes from the March 9th Board meeting; Trustee Robbins seconded the motion. The motion carried unanimously.

Chairman's Report

Chairman Selzer reported on "National Library Week", as three City council members visited the Main Library to present a resolution recognizing the contributions made in the community by the Jacksonville Public Library. Council members Doyle Carter, John Crescimbeni and Jim Love presented a framed resolution to Jim Selzer, Chairman of the Board of Library trustees.

Committee Reports

Finance Committee

Trustee Simmons gave a brief report of the financials stating that all funds are tracking as expected. She also reported that the Conference Center continues to do well.

Governance Committee

Committee Chair Erin Skinner reported on the Governance Committee meeting held on April 5th. The committee reviewed the Unattended Child policy. **Trustee Sinner made a motion to approve the changes in the wording in the Unattended Child policy that was discussed at the Governance Committee meeting. The motion was approved unanimously.**

Trustee Skinner also reviewed the trespass appeal by Mr. Jordan Wingard. He was found in violation of the amended appeal and the trespass was reinstated.

Trustee Reports on Elected Official Contacts

Trustee Simmons met with Mayor Brown on April 2nd. Trustee Stallings & Councilman Love toured Talking Books at the Jacksonville Public Library. Councilman Joost visited South Mandarin Branch Library.

Director's Report

Deputy Director Carolyn Williams reported that Councilmember Ray Holt is funding ten more book lockers at the Oceanway Express location.

She also acknowledged the 35 years of service of Donna Raulerson, Executive Secretary II in the Library Office.

Ex-Officio Member Report

Ex-officio member Mary Mickel reported that after much consideration and our need to help our students remain focused on the work, the Published Poets Committee has rescheduled the awards ceremony to May 31st to celebrate children and their poetry.

Mayor's Office Report

Interim Director of Parks and Recreation Kelley Boree reported that the administration is on track.

Foundation Report

There was no representative from the Foundation present.

Friends' Report

Friends of the Jacksonville Public Library president Harry Reagan reported that they celebrated National Library Week by delivering 90 dozen cookies to the Jacksonville Public Library.

Today is the second day of the Special Book Sale for Teachers at the Friends of Library Book Warehouse at University Park Branch Library.

The Booktique has closed and are phasing into a new Friends of the Library Book Store, which will be run by volunteers with limited hours of operation. They will be open Monday, Wednesday and Friday and will expand from that. They are preparing for their next book sale in June.

Judy Klein & Bobbie Simms attended from the Friends of Murray Hill. They had a membership drive in March, which was very successful with over 100 paid members. They received a donation of 2 lounge chairs from the Friends of the Jacksonville Public Library. They are trying to expand the Friends group to the South Mandarin Branch Library, and have contacted Ed Murray. They have scheduled a meeting for May 9th for an introductory meeting.

Richard Mott commended the Friends group for their participation at the JCCI meetings.

Confirmation of Future Meeting Dates

Chairman Selzer confirmed the date of the next meeting on May 10th at the Webb Wesconnett Branch Library.

Adjournment

The meeting adjourned at 1:26 pm.



Jim Selzer, Chairman, Board of Library Trustees



George Robbins, III, Secretary, Board of Library Trustees

May 10, 2012

Date Approved by the Board of Library Trustees

